

THE OCTOBER TERM HELD ON THE 29th DAY OF DECEMBER 2021

The County Commission convened at 10:00 a.m. pursuant to adjournment on December 21, 2021. Present: Joseph Kaimann, Presiding Commissioner, Mike Mueller, Associate Commissioner District 1, Matt Bass, Associate Commissioner District 2 and Crystal Hall, County Clerk.

The following proceedings were held:

Invocation given by Commissioner Bass.

Budget Hearing

- Crystal Hall, Budget Officer, presented the following recommendations for budget adjustments to the 2021 Budget:
 - Increase 01-5.520.20200 Contracted Services-Portal Grant by \$36,687.76; Increase 01-5.520.21000 Supplies-Grant (Drug Testing) by \$16,915.93. Grant fiscal year renews in September, grant was renewed for fiscal year 2022.
 - Increase 01-5.535.11200 Salary Assistant Coroner by \$5,391.47; Increase 01-5.535.20200 Other Contracted Services by \$555.00; Increase 01-5.535.21000 Supplies-Coroner by \$1,934.84; Increase 01-5.535.21100 Office Supplies by \$304.19; Increase 01-5.535.25200 Postage & Mailing by \$30.33; Increase 01-5.535.32300 Inquest & Autopsy by \$23,984.40. Total of \$32,200.23 to be encumbered by the bottom line of fund 01. Increase in budget authorized by Commission. Coroners expenses had exceeded beyond original budget due to circumstances beyond the control of newly appointed Coroner Heavin. General Revenue had additional revenues to offset this expense.
 - Increase 73-4.531.5.43000 Interest-Equitable Sharing by \$3,572.98; Increase 73-4.531.6.74000 Equitable Sharing-Federal by \$1,232,451.38; Increase 73-5.531.60133 Equipment-Law Enforcement by \$163,367.57.
Additional revenue received beyond the expected budgeted amount due.
- Commissioner Bass made a motion to approve the 2021 budget adjustments as presented by Crystal Hall, Budget Officer. Commissioner Mueller second. All ayes to carry the motion.

Brenda O'Brien, Treasurer

- O'Brien presented the Sales and Gas Tax Reports for the month of December. O'Brien reports that sales tax was up 2.88% for the month and remains up 11.73% for the year compared to the same period during 2020. Gas tax was up 11.7% for the month and remains up 10.1% for the year compared to the same period during 2020.

New Business

- Commissioner Bass made a motion to adopt the 2021 Lincoln County Personnel Policies Handbook Addendum. Commissioner Mueller second. All ayes to carry the motion.
- Commissioner Mueller made a motion to issue a multiple award to Napa Auto Parts and O'Reilly Auto Parts for the 2022 Auto Parts RFP. Commissioner Bass second. All ayes to carry the motion.
- Commissioner Mueller made a motion to issue a multiple award to Metal Culverts Inc., Contech Engineered Solutions, and Ro-Mar Supply Inc. for the 2022 Culvert Pipes RFP. Commissioner Bass second. All ayes to carry the motion.
- Commissioner Bass made a motion to issue a multiple award to Area Distributors and Royal Paper Products for the 2022 Janitorial Supplies RFP. Commissioner Mueller second. All ayes to carry the motion.
- Commissioner Bass made a motion to award Systec LLC for the 2022 Server Maintenance RFP for \$28,539.98. Commissioner Mueller second. The ayes carried the motion.
- Commissioner Mueller made a motion to award Lingle Security Services for the 2022 Security Services RFP. Commissioner Bass second. The ayes carried the motion.
- Commissioner Mueller made a motion to enter into closed session with Steve Scherer, Midwest Risk Partners to discuss contractual matters. Commissioner Bass second. A roll call vote was had. All ayes to enter into closed session. Motion carried.
- Commissioner Mueller made a motion to leave closed session. Commissioner Bass second. A roll call vote was had. All ayes to leave closed session. Motion carried.
- Commissioner Mueller made a motion to accept the proposal from MOPERM for liability

insurance with an annual premium of \$1,062,656.00 and to accept the proposal from Cowbell Cyber for cyber security coverage with an annual premium of \$14,044.00. Commissioner Bass second. All ayes to carry the motion.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Monday, January 3, 2022 at 9:00 a.m.

Crystal M. Hall
County Clerk

Joseph Kaimann
Presiding Commissioner

Mike Mueller
Associate Commissioner District I

Matt Bass
Associate Commissioner District II